



## Welcome



9:00 AM SATURDAY NOVEMBER 4, 2023

#### 2023 Annual Meeting AGENDA

Welcome/Establish Quorum

Opening comments

Community updates

ARC

**Roads & Grounds** 

Pool

**Tennis** 

**Community Connections Committee** 

Communications – Website, Newsletter, etc.

**Financial Reports** 

**Voting Results** 

Old Business – Wolfe Pointe Safety Initiative

**New Business** 

Adjournment





# Architectural Review Committee (ARC)

Sandra Ware Committee Chair





#### **Wolfe Pointe community MLS records:**

Lots active 1	\$874,900
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Lots pending 1 \$550,000

Lots sold 2 average sales price \$578,333

Homes Active 3 \$1,449,000-\$1,595,000

Homes pending 2 \$1,274,500-\$1,749,000

Homes SOLD 4 average sales price \$1,338,751

New Homes currently under construction= Lot 106, Lot 82, Lot 138, Lot 62, Lot 78

Note:

For a 22 year old community, this is a lot of activity with new custom homes being built





### The committee has handled the following:

- Shed placement
- Free standing garages
- Pool Houses/cabanas/pools
- Fences (both removal and new applications)
- Fence and shed encroachments issues
- New Porches
- Landscaping changes
- Tree removals
- Signage complaints
- New Home applications
- Updated the ARC Disclaimer for Wetlands and Swales





We encourage the community to be respectful of your neighbors and reach out to the ARC committee first before planning any tree removals, porch additions, sheds, pools, fences and especially any changes to the outside of your home. A simple phone call can answer questions whether you need an application or not.

Finally, the ARC committee has not cost the community any money for the past eleven years. Instead, we generate money to review short forms \$35.00 (unchanged for 6 years) and \$300.00 to review New Home plans

#### FYI from the MLS, neighboring sold prices for 2023

Showfield averaged \$1.7mm

Senators averaged \$1.mm

Governors averaged \$1.2mm

Hawkseye averaged \$1.3mm

Wolfe Runne averaged \$1.5mm





Committee members: THANK YOU!!!!

David Workman

Lisa Hoffman

**Danielle Swallow** 

**RJ Keller** 

**Cathy Zambito** 

Nick Adams

Kimberly Distilli





## **Roads and Grounds Committee**

**RJ Keller Committee Chair** 

### 2023 Annual Report of the WPPOA Roads & Grounds Committee





### Roads & Grounds Activities and Committee

2023 R&G Committee Members & Volunteer Labor Force (Worker Bees)
Phil Farrelly, Tom Foster, Paul Hoffman, Tom Hartley, Jim Zambito, Bob Hollingsworth, Bob LaMorte, Joe Harrison, Lou Manfredo, Janet & Ken Tanis

- Create and Manage Maintenance Contracts Grounds and Snow Removal
- Determine Repairs and Renovations Required, Send Out RFP's & Contract Work
- Manage / Oversee Projects
- Ensure Compliance with DNREC & Sussex County Requirements

Many Thanks to All that Helped in 2023!
We are always looking for individuals who want to assist!





Wolfe Pointe Property Owners Assn.

20245 Bay Vista Road Suite 204

oad DE 19971-8024

above parties wish to enter into an Agreement to define the terms and conditions under which the Contractor (Sposs

For your convenience, the total yearly contract price will be broken into twelve (12) equal monthly payments. Sposato Landscape.
Co., Inc. will be compensated for landscape maintenance services as follows:

 Contract Price - Vear 1:
 945,321.60
 12 Monthly Payments of:
 83,776.60

 Contract Price - Vear 2:
 947,814.29
 12 Monthly Payments of:
 33,984.5

 Contract Price - Vear 3:
 949,497.79
 12 Monthly Payments of:
 94,123.9

Inquiries from homeowners concerning services provided or damages must be reported through the property manager or designated agent of this contract and not contact Sposato Landscape directly. Property manager/designated agent will communicate with Sposato Landscape weekly to provide a list of issue

- CONTRACTOR will not be responsible for owner's personal property left on their property. Examples include but not limited to children toys, garden has
  and decorations, dog leashes/chains, etc.
- CONTRACTOR will not be responsible for owner's non-functioning irrigation heads (heads that do not retract after the water cycle indicate a possible iss with the irrigation system).
- CONTRACTOR has the right not to move a property FCONTRACTOR deems the lawn (or select areas) too wet due to accessive irrigation run times and, weather contribution, it is the responsibility of the honorouse/lowner to manage their individual irrigation system. CONTRACTOR will not be held label demages or repoin to the lawn-ie, ruts or drainage issues due to excessive run times. CONTRACTOR managed irrigation damages will be t responsibility of 5 possets loan/Section 3.
- sing danger the data or date or a minimum of work of the production of the data of the dat
- Owners must keep their lawns free of dog feces. Sposato Landscape has the right not to mow areas or whole properties if the crew leader deems the property upwaitery.
- CONTRACTOR will not be responsible for normal wear marks from line trimmers on porch trim, fence and mailbox posts, outside condenser units, etc. It is
  recommended that all items be surrounded with a minimum buffer zone of six (6) inches between the item and turf mowed weekly.
- Our offices are closed for the following holidays: New Year's Day, Memorial Day, July 4, Labor Day, Thanksgiving and the day after and closed the week between Christmas and New Year's.
- Projection Letter die teile 3 ways. On the control to the device of time and material rate outside of contract to resume services after CUSTOMER has brought their account of good standing.

#### Winter Cut Back

Winter-Servicus (Neverther December)Cut back of omamental grasses, perennials, dean and weed beds.

Edge,Weed & Cleanup Beds

Winter-Servicus (Januar-Natrah)Beds are edited out, hand weeded and cleaned up. A pre-emergent weed.

Times Done: 1

Mulching

Late Winter/Early Spring (February-Way) Double shredded brown mulch (red and black mulch available at a Times Donhigher methods all be installed to maximum of two in the first high levistic mulch hade.

-



### 2023 Major Activities

- Renovated the Landscape Plantings Around the Pool Parking Lot and Buffer Area (JM Diaz Landscaping Performed the Work). This was a Reserve Plan Project originally earmarked for up to \$25K in reserve Funds. To date, the overall cost will be approx. \$20K (\$9K in 2022 for Hedge Removal and \$11K in 2023 for New Plantings)
- Sign Repair & Replacement (Speed Limit and Street Signs) Rogers Sign Co. of Milton – Special Thanks to Lou Manfredo for Coordinating
- Entrance Lighting Upgrades New Fixtures and a Photocell Controller- *Special Thanks to Tom Hartley & Diamond Electric*
- Dead Tree Removal in Various Locations
- Performed a Traffic Monitoring Assessment using a Radar Tracking Device to Evaluate Vehicle Counts and Speeds (Part of the Safety Initiative)





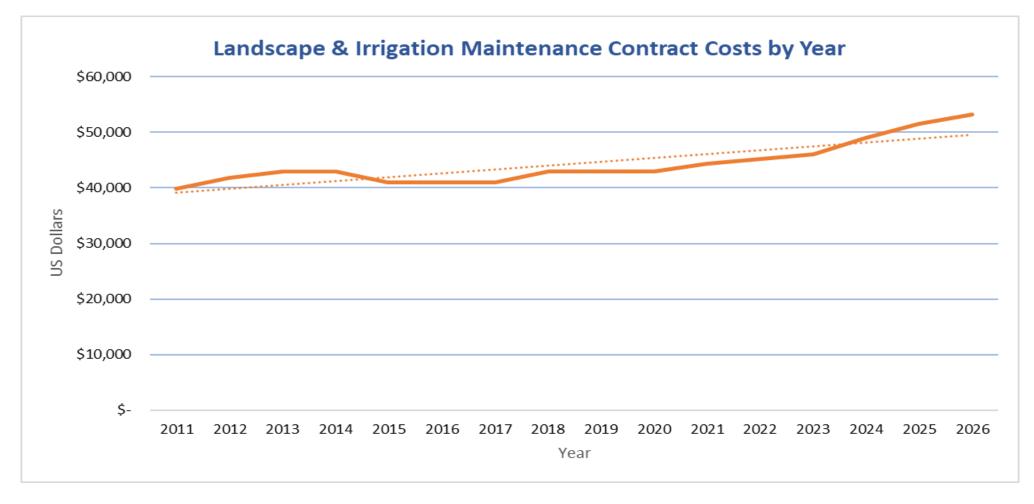
### 2023 Major Activities (Cont'd)

- Installed New Well Pump and Pressure Tanks (Nov. 2022) that Came into Service in the Spring of 2023 to Provide Water to Feed Pool Use and the Irrigation of Open Space Turf Grass and Landscaping.
- Tree Trimming at Intersections to Improve Visibility and Sign Recognition. Trimming at Pool to Reduce Pool Maintenance.
- DEC Clearing at Electric Facilities......Please Keep Your Landscaping and Plantings the Prescribed Distances from DEC Facilities.
- Streetlight Upgrades LED Lighting for All Streetlights by DEC. A
  More Consistent Night Light Throughout the Community.
- Removal of River Birch Trees at Pool to Reduce Pool Maintenance.
- Renegotiated New Three Year (2024-2026) Landscape Maintenance and Snow Removal Contracts (Sposato & Bella Terra).





## Landscape Maintenance Contract History



Year	2021	2022	2023	<mark>2024</mark>	<mark>2025</mark>	<mark>2026</mark>
Ldscp. Maint.	\$44,369.84	\$45,186.54	\$46,019.57	\$49,032	\$51,524	\$53,198
Percent Change	+3.18%	+1.84%	+1.84%	+6.55%	+5.08%	+3.25%

#### **Maintenance Activities**

Typically planned and unplanned activities every year we have on our radar screen.

- Update and Replant Landscaping, as necessary to Maintain a Quality Main Entrance off Gills Neck Road
- Road Crack Filling to minimize freeze/thaw damage
- Repairs to damage of signs and lawn areas
- Removal of dead trees that threaten private property
- Road Edge Vegetation Spraying special thanks to Bob LaMorte (Homeowners can help, too!)
- Snow Stakes Installation & Maintenance
- Outfall Swale and Roadside Ditch Monitoring. Our Ditches are part of our Stormwater Management System and are in WPPOA Open Space. R&G will take action if necessary.





### Potential 2024 Activities

- 2024 (2025?) Road Repair (Resurfacing) expected at the entrance and East along Black Marlin Drive. We will Evaluate Pavement Conditions in the Spring.
- Replace Landscape/Roadway Trees Lost in 2023
- Sidewalks at Pool and Tennis Courts (Ex. Flagstone)
- Street Edge Line Painting & Stop Bars
- Refurbishing Landscaping Where Necessary:
  - Replace River Birch Trees at Pool
  - Tree Trimming at Streetlight Poles Please Don't
     Plant Shade Trees and Vegetation Next to Poles
  - Re-point Stone Walls at Entrance
  - Tree Survey in HOA Open Space Areas









### Thank you to all!

#### **Pool Committee**

O.T. Blalock

Françoise Benz

Mary Burch, Former Chair

Christine Clark, Board Liason

Mark and Pam Heissenbuttel

Debbie LaMorte

Dave Levenson

Mate McCain

Dinah Reath

Mark and Allison Roach

**Ernie Soffronoff** 

Rich Tarpley

Steve Thienel

**Steve Touw** 

# Tennis '& Pickleball' Committee Our New Name

- Tennis Committee met 6/19/23, voted to change name to Tennis & Pickleball Committee
- 2024 Budget remains modest and unchanged from 2022 and 2023 at \$2500 (\$1600 lightbulb allowance + \$900 repairs/maintenance)
- Two new pickleball nets on wheels were obtained
- Cracks Repaired and Courts Resurfaced by Surface Splash, LLC at cost of \$27,900, paid from reserves.
   Pickleball lines painted on **both** sides of the far (East) court
- Lights: currently 11 out of 12 bulbs working, will replace as needed
- Windscreens: remain functional despite taking a beating over the last few years. Will reassess in the spring
- Courts are in great shape and ready to use day or night!























### **Community Connections Committee Report**

**November 4, 2023** 





## Community Connections Committee Report

**November 4, 2023** 

### **Leadership Team**

Jane Irvine, Chair Lisa Hoffman, Co-Chair Cathy Zambito, Co-Chair, POA Board Liaison





**Goal: Create Community-Wide Opportunities for Social Connections** 

### **Strategies**

- Welcome new Property Owners
- Host Community-wide events
- Projects to support community





#### **Leadership Team**

Jane Irvine, Chair

Cathy Zambito, Co-Chair, POA Board Liaison

Lisa Hoffman, Co-Chair



#### **Members**

Angela Biddle

Mary Boyer

Liz Carpenter

Joyce Cosgrove

Phil Farrelly

Kathy Halada

Sheila Halfpenny

Lisa Hoffman

Jess Johnson

Kris Keller

RJ Keller

Debbie LaMorte

Colleen Leitner

Mary Presta Farrelly

Marie Prouty

Silvana Yunis
Janet Sandburg Tanis

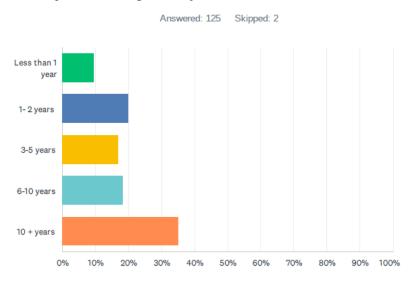
#### **Volunteers**

Jane Nathan Karen Tarpley Mark Prouty Paul Hoffman



WOLFE POINTE COMMUNITY CONNECTIONS SURVEY 2023

#### Q1 How long have you lived in Wolfe Pointe?



ANSWER CHOICES	RESPONSES	
Less than 1 year	9.60%	12
1- 2 years	20.00%	25
3-5 years	16.80%	21
6-10 years	18.40%	23
10 + years	35.20%	44
TOTAL		125





**2024 Proposed Events** 



**Easter Egg Hunt** 

Fridays Cool by the Pool

**July 4th Bike Parade** 

**Cape Taxi Sunset Cruise** 

**Summer Pool Party** 

**Annual Cocktail/Dinner Party** 







#### MEET THE NEIGHBORS COLLEEN & EVAN LEITNER

Colleen and Evan Leitner moved to Black Marlin Drive this summer with their one-year-old daughter, Willa. Colleen's family gathering place has been Rehoboth for generations, and her parents are planning to retire here soon. After several other family members moved here full time, the Leitners decided to join them. They traded in the mountains of Charlottesville, VA for the beach. They chose Lewes for the charm, year-round community, and proximity to Evan's job. They loved the spacious homes and lots in Wolfe Pointe as well as the convenience to town. Evan is an anesthesiologist at Beebe, and Colleen is a child psychiatrist at the Stockley Center and Atlantic Psych Associates. They enjoy spending time outdoors walking, running, cycling, kayaking, fishing, beaching, and boating. They also love checking out local restaurants, shops, and bars. You can find them walking around the neighborhood with their dogs, Huckleberry and Biscuit.





## **Child Safety Alert Signs for Events**





**2023 EVENTS** 



### **Easter Egg Hunt**









**2023 EVENTS** 

### **July 4<sup>th</sup> Bike Parade**





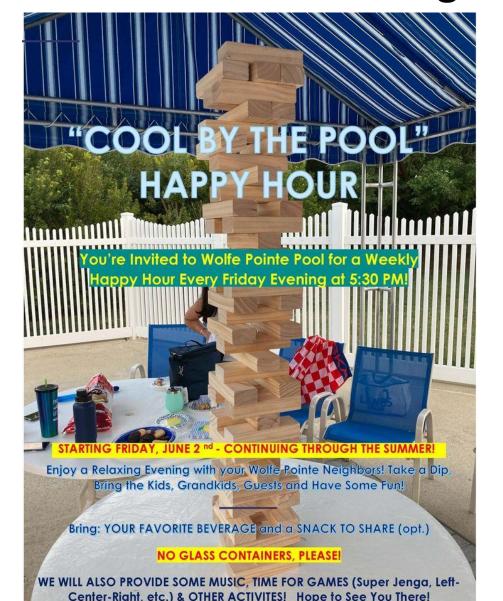
#july4th2023





#### **2023 EVENTS**

## Wolfe Pointe POA 2023 Annual Meeting







**2023 EVENTS** 

## Wolfe Pointe POA 2023 Annual Meeting

### **Summer Celebration Pool Party**









**2023 EVENTS** 

## Wolfe Pointe POA 2023 Annual Meeting

### **Sunset Cruise on the Delaware Bay**









### **Finances**

- Support from WPPOA
- Expenses
- Revenue
  - Participant Contributions/Tickets based on Per Person
     Cost for Event
  - \* In-kind Donations of supplies





## **Community Yard Sale**







# **Communications Committee**

Bob LaMorte committee chair





# Communications Committee

- Emails for Newsletters and updates
- Directory updates
- Newsletters
- Web Site
- Pool Security System





#### Website Refresh

Refresh committee volunteers
Cathy Zambito
Jane Irvine
Jim Zambito
Debbie LaMorte
Bob LaMorte – programmer





#### Website Refresh

- 1. Out with the old remove any old, outdated or unnecessary information.
- 2. In with the new Add new information for Useful Links, new property owners and current owners.
- 3. Add password protection for Property Owner Information With password protection we can put our directory, newsletters and other proprietary information on the website so that it is available for property owners to access.





#### Website Refresh

- 1. The refresh will be done a little at a time with the changes phased in.
- 2. Work has already started with the Useful Links page fully activated with live links that open in their own window.
- 3. The last phase will be to activate the password access.
- 4. We hope to have the full refresh complete by the end of the year.





#### **Finance Committee**

#### **Phil Farrelly Chair/Treasurer**





#### Finance Committee

#### Members:

- Ned Butera
- Jim Nace
- Ernie Soffronoff
- Tom Foster
- Ron Wright
- Janet Sansone
- Phil Farrelly, Treasurer





### Financial Summary

- 2023 budget versus expenses
- 2024 budget





#### **Operating Fund Summary**

Jan 1	- Sept 30	<b>EOY Estimate</b>	2023 Budget
Receipts Operating Disbursements	238,765	244,765	233,000
Administration	23,319	33,300	40,830
Pool	26,947	29,000	25,808
Grounds	45,973	61,000	65,020
Roads	1,000	1,200	12,500
<b>Community Connections</b>	2,009	2,100	2,100
Tennis	17,720	18,000	5,100
Utilities	14,392	<u>17,000</u>	<u> 19,450</u>
<b>Total Disbursements</b>	132,290	161,600	170,808





	<b>2023 Budget</b>	2024 Budget
Revenue	233,000	258,150
<b>Operating Expenses</b>		
Administration	40,830*	33,630
Pool	25,808	37,224
Grounds	65,020	67,032
Roads	12,500	12,000
<b>Community Connection</b>	s <b>2,100</b>	2,000
Tennis	5,100	2,500
Utilities	<u>19,450</u>	<u>19,070</u>
Total Expense Budget	170,808	173,456

<sup>\*</sup> Includes \$12,000 legal fees







#### **2023 Reserve Income**

- . Portion of dues: \$54,792.00
- . Reserve transfer fees received from property sales 5@\$2,000 each plus 5 are pending
- . Interest: January September

\$519.31: M&T Money Market, Citizens Money Market, County

Bank Money Market (2)





#### 2023 Reserve Fund Expenses: \$45,165

• Grounds

- Pool Parking Lot Landscaping \$10,495

Pool

- Pump Motor Refurbishing \$6,770

• Tennis

- Tennis Court Re-surfacing \$27,900







<u>Year</u>	Operating Expenses	Reserve Expenses	Y E Reserve
2018	121,320	155,022	312,910
2019	125,850	36,000	370,000
2020	117,578	55,400	458,600
2021	112,491	134,000	437,239
2022	132,700	101,000	440,000
2023	161,390 (est.)	45,165 (est.)	452,100





#### **Banking Institutions**

- County Bank
  - Operating Funds
  - Short Term Reserve Funds
- Citizens Bank, Lewes, DE
  - Reserve Funds Money Market
- M&T Bank, Lewes, DE
  - Reserve Funds Money Market





#### 2023 Annual Dues Comparison

Wolfe Pointe \$ 1,200

Wolfe Runne \$ 1,400

Hawkseye \$ 1,116

**Senators** \$ 1,920

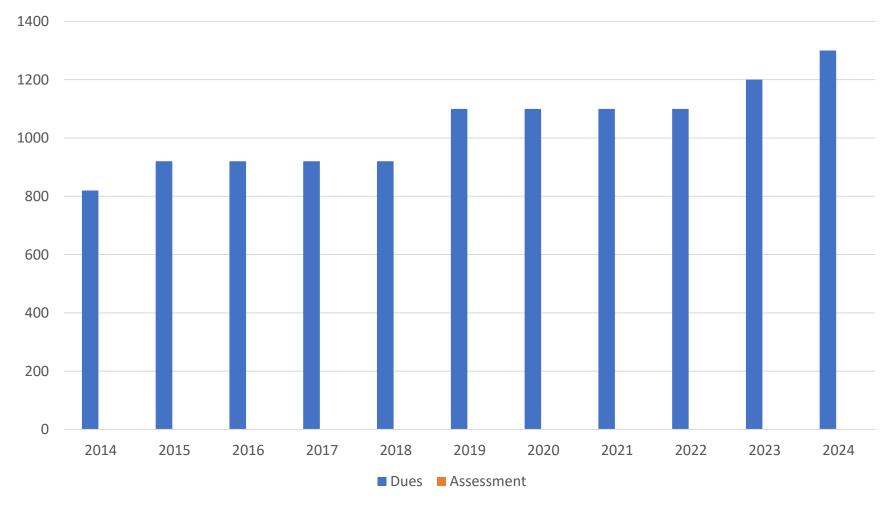
Governors \$3,000

Showfield \$ 2,220













#### 2024 Annual Dues

- Annual dues for 2024: \$1,300.00
- 2024 annual dues invoices of \$1,300 will be mailed from Faw Casson CPAs, on or about November 15, 2023
- Payment should be to Wolfe Pointe POA and mailed back to Faw Casson CPAs, LLC prior to the due date of January 1, 2024





- Voting Results
- Old Business
- New Business
- Adjournment

# WOLFE POINTE SAFETY INITIATIVE 2023

**COMMUNITY SAFETY ASSESSMENT AND PLANNING** 



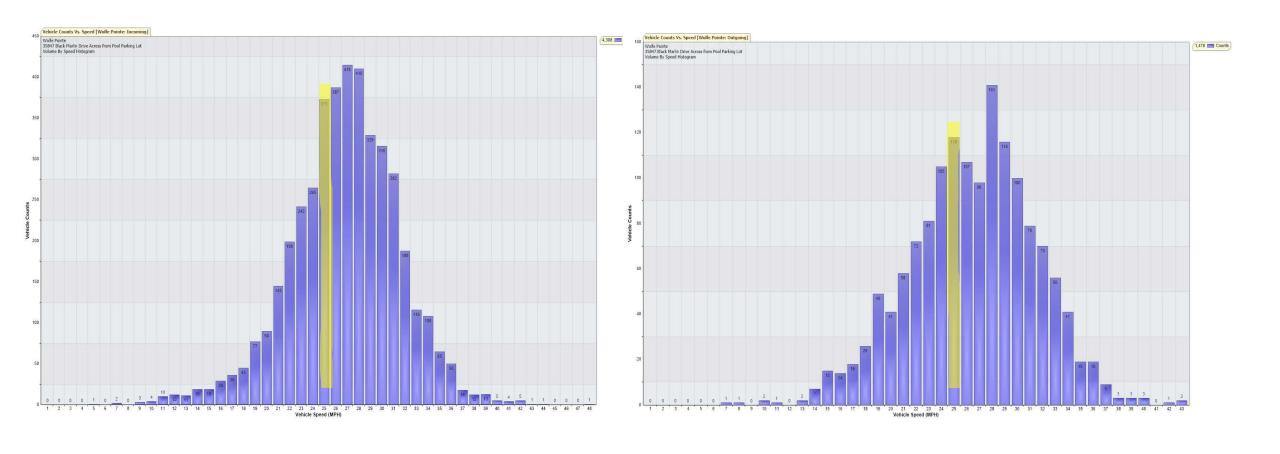
# The Wolfe Pointe Board received a number of comments and concerns from residents regarding overall community safety

- Steps in the Process:
- Community Survey Performed This Past Summer
- Review DelDOT Resources
- Re-Review the Road Safety Recommendations Made to the Board in 2012
- Assemble Working Group
- Monitoring of Traffic (Data Gathering) with Armadillo Tracker (Houston Radar)
- Review Comments and Traffic Data
- Do We Have A Problem?
- Review The Data With The Board To Determine Possible Options

#### Black Marlin Drive

#### INCOMING TRAFFIC

#### **OUTGOING TRAFFIC**

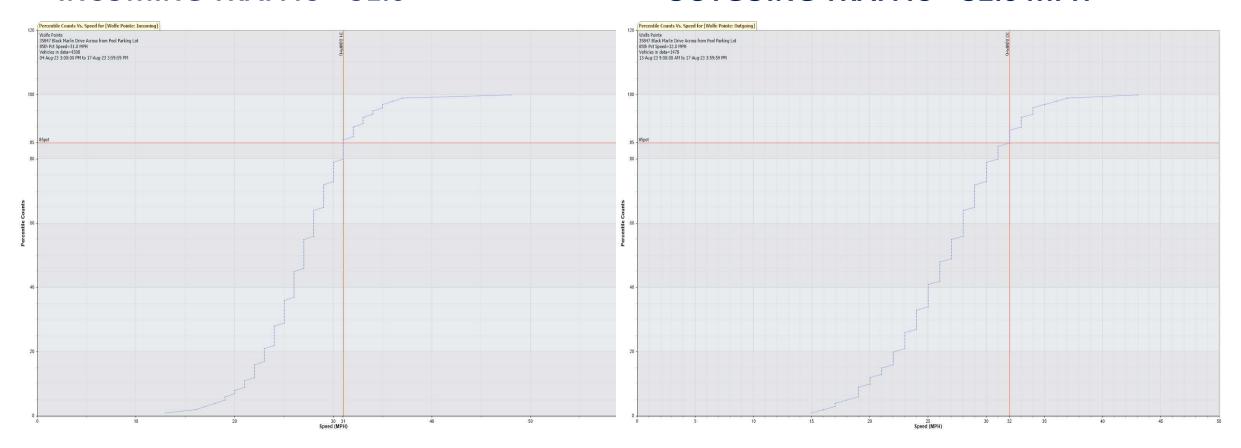


#### Black Marlin Drive

85<sup>th</sup> Percentile Speeds

#### **INCOMING TRAFFIC = 31.0**

#### **OUTGOING TRAFFIC = 32.0 MPH**

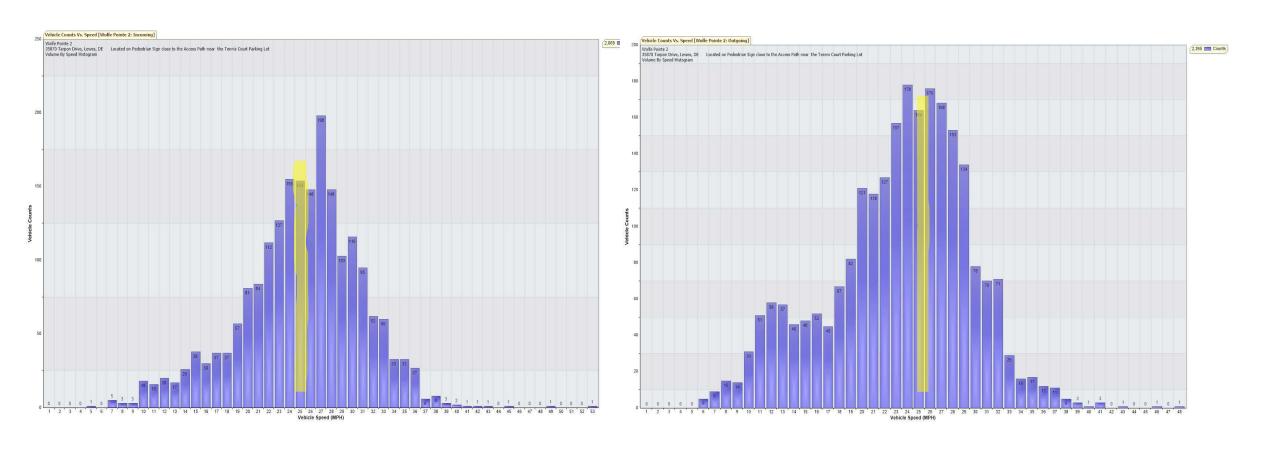


**Vehicles Actually Traveling at Speed Limit Are 40% or Less** 

#### Tarpon Drive

#### **INCOMING TRAFFIC**

#### **OUTGOING TRAFFIC**

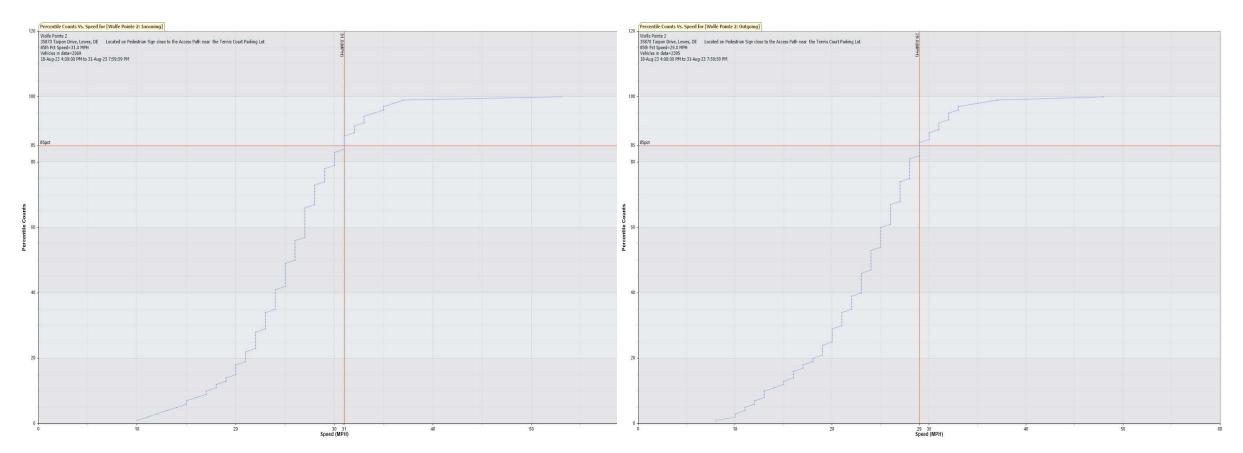


#### Tarpon Drive

#### 85<sup>th</sup> Percentile Speeds

#### **INCOMING TRAFFIC = 31.0**

#### **OUTGOING TRAFFIC = 29.0 MPH**



**Vehicles Actually Traveling at Speed Limit Are 60% or Less** 

#### **Wolfe Pointe – What's Next?**

- Do We Have A Problem?.....The General Consensus is <u>YES</u>
- Process Moving Forward Safety Is Our Primary Focus
- DelDOT Review Options in Delaware Traffic Calming Design Manual (2012)
- We All Know Speed and Reckless/Distracted Driving Kills
- AAA Foundation for Traffic Safety (FTS) Found That Severe Injury for a Pedestrian Reaches 10% at an Impact Speed of 16 MPH, 25% at 23 MPH, 50% at 31 MPH, 75% at 39 MPH and 90% at 46 MPH.
- A UK Study Also Found That Someone Hit By a Car at 30 MPH is 5 Times More Likely to Be Killed Than a Car Traveling at 20 MPH (50% vs 10%). At 40 MPH the Likelihood of Death Rises to 90%!
- In Addition, Pedestrians and Bike Riders Need to Be Proactive Be Visible! (Pedestrians and Bikers get Distracted, Too! – Pay Attention)



## Wolfe Pointe – Improving Safety – Steps Working Group Recommendations

Special Thanks to Janet Sansone, Tom Foster, Steve Theinel, Paul Townsend, Janet Tanis, Paul Hoffman, Jim Nace & Judy Nace

- Community Outreach and Education (Newsletter Notes, Emails and Mailings)
- Striping (Fog Lines) on Tarpon Drive and Black Marlin Drive to Narrow Travel Lanes
- Speed Monitoring Signs Purchase Speed Monitoring Signs that Show Vehicle Speed and Flash When Exceeding the Speed Limit
- Do Not Recommend Speed Bumps or Speed Tables at This Time
- Traffic Monitoring Cameras Evidence of Speeding Vehicles (Enforcement?)
- Roadway Traffic Calming Measures Roadway Illustrations
- Review The Data With The Board To Determine Possible Options

#### Wolfe Pointe – Improving Safety

- Community Outreach and Education (Newsletter Notes, Emails and Mailings)
- Striping (Fog Lines) on Tarpon Drive and Black Marlin Drive to Narrow Travel Lanes
- No Distracted Driving, Walking, Cycling, Scootering, etc. (Be Aware!)
- Recommend Cyclists Wear Protective Headgear Regardless of Age
- Pedestrians and Dog Walkers Should Wear Brightly Colored Clothing, especially at Night and in the Early Morning (Be Visible) – Use Flashlights and Headlamps in the Dark Hours
- Walk on the Left Side of the Road Facing Traffic When Possible
- Initially the Board Will Be Asking Residents to Slow Down and Take the Necessary Precautions When in Community Open Space – Observe Speed Limits – Be Attentive)
- Perform Another Round of Speed Monitoring in 6-12 Months to Determine if Recommended Measures are Working

What To Do If Things Do Not Improve?.....

## Wolfe Pointe – Future Steps & Recommendations Down the Road -What are the Possible Options?

- Yard/Street Signs Increasing Reminders to All Using our Roadways (Education)
- Striping Centerline, Edge Lines, Crosswalks (Implies Higher Class of Roadway More Speed)
- One-Way Streets Requires Engineering Study (Not Likely in WP Based on Road Network)
- Increased Use of Stop Signs 3-Way & 4-Way Intersections (Drivers Run Stop Signs)
- Radar Speed Signs Less Costly Than Physical Barriers
- Reducing the Overall Community Speed Limit Less effective
- Speed Humps / Speed Bumps This Includes Speed Tables
- Speed Cushions Better for First Responders
- Raised Crosswalks, Raised Intersections, Lane Diets (Narrow Travel Aisle), Barriers

There are Advantages and Disadvantages for All of These Options – Effectiveness, Maintenance, Noise, Snow Plowing, Cost to Community

